

# REVALUATION 2011

**June 2010**

## **Revaluation Team to visit properties in Brookfield**

Brookfield town officials remind homeowners of the revaluation project being conducted this year by representatives of the firm, Vision Appraisal Technology.

The first phase of the revaluation process is collecting current information on each and every property in Brookfield. A data collector will visit all properties and confirm the exterior measurements of each building and document additional information such as location, topography, utilities, zoning, and quality of construction. Each home will be measured and the exterior inspected on the data collector's first visit to the home. A new photograph of the home will also be taken to update the Assessor's file.

Data collectors will be wearing an identification badge and will have written documentation from the town stating their affiliation with the project. All Vision representatives and their vehicles are also registered with the police department. Homeowners are encouraged to ask for this identification prior to admitting anyone into their homes. If a homeowner has a question as to the identity of a data collector, they may call the police or the Assessor's office for further confirmation.

The interior inspections take only 5 to 10 minutes and include a quick tour of the house including basement and attic space. The data collector will count the number of total rooms and make notations on heating systems, interior construction and extra features of the home. Questions regarding the terms of the recent sale and any changes made to the house since it was purchased will also be asked. To ensure that a home has been inspected, the homeowner must sign the data collection form to verify that the inspection took place. An interior inspection will not be conducted unless a person 18 years or older is available to sign the form.

Data collectors generally work between the hours of 8 a.m. and 7 p.m. Monday through Saturday. Two attempts will be made to inspect each property. The last attempt will be made after 5 p.m. weekdays or on a Saturday. If the homeowner is unavailable at this last visit, a letter with instructions on how to schedule an appointment will be sent later in the year.

Homeowners are reminded that specific questions regarding their current assessment should be directed to the Assessor's office. Vision Appraisal Technology's data collectors are not town employees and therefore are not prepared to answer questions concerning current values or town laws.

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